



CHATSWOOD RSL CLUB LTD

2020 ANNUAL GENERAL MEETING | ACN 000 797 437

BOARD OF DIRECTORS

President: Garry J. Owen J.P.
Deputy President: Craig Murray
Directors: Margaret E. Wilton, Robert McLeod, Garry C. Brigden
Malcolm J. Dimmock, William L. Coombes

Notice is hereby given that the Annual General Meeting of the Chatswood RSL Club Limited will be held on Tuesday 27 October 2020 at 7pm in the Multi-Purpose Room at the Company premises, 1 Thomas Street, Chatswood. In accordance with article 47 of the Articles, Notice is hereby formally given.

Important Annual General Meeting COVID 19 Precautions - Pre-registration requirement

Due to current restrictions and precautions imposed to control the COVID 19 Pandemic there will be no refreshments served at the conclusion of this year's AGM.

Chairs will be spaced appropriately to allow for social distancing and members will be instructed to remain seated whenever practical.

To ensure the meeting is held in a large enough space we are asking all members attending to pre-register. This can be done via the online form at <https://chatswoodrsl.com.au/agm-registration-form/> or by registering your details with Reception staff.

Please pre-register your intention to attend by Tuesday 20th October.

Should the number registered exceed the capacity of the Club's Auditorium the meeting will be moved to the Shades Café area at the same date and time.

Thank you for your assistance in ensuring we keep your club COVID safe!

A copy of the Club's Annual Report can be found at <https://chatswoodrsl.com.au/about/>

BUSINESS

1. Apologies
2. To approve Minutes of the October 2019 AGM
3. To receive and consider the Annual Financial Report
4. To receive the Directors' Report and Director's Declaration
5. To receive the Auditor's Report
6. Notice of Resolutions - refer Annexure 'A' - see overleaf for Notices of Ordinary Resolutions regarding, Proposed payment of Honorariums to Directors, Professional Development and Communication Expenses
7. To receive the Declaration of the Ballot for Office Bearers
8. Appointment of Returning Officers and Scrutineers for 2020/2022
9. General Business (including Members' Recommendations to the Board)

Any member who wishes to raise questions at the Annual General Meeting regarding the Reports referred to above please, in all fairness to the Finance Director, put the same in writing in a sealed envelope and present this to the Club's Duty Manager no later than one week before the Annual General Meeting. This will allow for a more accurate answer to be presented to you at the Annual General Meeting.

ANNEXURE A - ORDINARY RESOLUTIONS PROCEDURAL MATTERS

1. To be passed, an Ordinary Resolution must receive votes from not less than a majority of those members who, being eligible to do so, vote in person on the Ordinary Resolution at the meeting.
2. The Registered Clubs Act provides that:
 - a. members who are employees of the Club are not entitled to vote; and
 - b. proxy voting is prohibited.

FIRST ORDINARY RESOLUTION

That the members hereby approve:

- a. The payment of the following honorariums to directors of the Club (plus the superannuation contributions payable by the Club under the Superannuation Guarantee (Administration) Act 1992) for services as directors of the Club from the Annual General Meeting held in 2020 until the Annual General Meeting in 2021:

(i). President	-	\$10,500 (plus superannuation at 9.5% being \$997.50)
(ii). Deputy President	-	\$9,500 (plus superannuation at 9.5% being \$902.50)
(iii). Finance Director	-	\$9,500 (plus superannuation at 9.5% being \$902.50)
(iv). House Director	-	\$9,500 (plus superannuation at 9.5% being \$902.50)
(v). Promotions Director	-	\$9,500 (plus superannuation at 9.5% being \$902.50)
(vi). Membership Director	-	\$9,500 (plus superannuation at 9.5% being \$902.50)
(vii). Ordinary Directors	-	\$8,500 (plus superannuation at 9.5% being \$807.50)
- b. Such honorariums to be paid on a pro-rata basis if a director only holds office for part of the term.

Notes to Members on First Ordinary Resolution

1. The First Ordinary Resolution is to have members approve honorariums to be paid to directors (plus the superannuation contributions payable by the Club under the Superannuation Guarantee (Administration) Act 1992) in respect of duties performed by them from the Annual General Meeting to be held in 2020 until the Annual General Meeting to be held in 2021.
2. If a director only holds office for part of the term, the honorarium paid to that director will be paid on a pro-rata basis (which means that the director will only receive part of the honorarium).
3. The honorariums are to enable directors to pay for their travelling expenses and other out of pocket expenses incurred by them in relation to their duties as directors of the Club.
4. The Board believes that, provided each honorarium is sufficient, this is the simplest way of providing for the out of pocket expenses of directors and avoids the complexity of the Registered Clubs Act in relation to the procedures for reimbursing directors for their out of pocket expenses.
5. A director shall only be entitled to one honorarium. Therefore, if a director performs the duties of multiple directors that director will not receive multiple honorariums.

SECOND ORDINARY RESOLUTION

That the members hereby:

- a. Approve expenditure by the Club of an amount not exceeding \$25,000 until the next Annual General Meeting for the following:
 - (i). The reasonable cost of directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
 - (ii). The reasonable costs (including travel and accommodation expenses) of directors attending meetings, conferences and trade shows conducted by ClubsNSW and the Club Managers Association and of attending seminars, lectures, trade displays, organised study tours, fact finding tours some of which may involve overseas travel and other similar events as determined by the Board from time to time.
 - (iii). The reasonable cost of directors attending any other venue for the purpose of viewing and assessing its facilities as determined by the Board as being necessary for the benefit of the Club.
 - (iv). The reasonable cost of directors (and their spouses/partners if required) attending any club, community or charity function as the representatives of the Club and authorised by the Board to do so.
 - (v). The reasonable cost of Club apparel being provided to directors as required.
 - (vi). The reasonable cost of meals after Board meetings being provided to directors as required.
- b. Acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are directors of the Club.

Notes to Members on Second Ordinary Resolution

1. The Second Ordinary Resolution is to have members approve an amount no greater than \$25,000 for expenditure by the Club on directors attending seminars, lectures, trade displays and other similar events (including the ClubsNSW Annual Conference and Annual General Meeting) some of which may include overseas travel and to visit other venues to enable the Board to be kept abreast of current trends and developments which may have a significant bearing on the nature of the Club's business and the way it conducts that business.
2. Although the Second Ordinary Resolution sets an upper limit of \$25,000, there will still be an obligation on the Board of the Club to ensure that all costs of professional development and education and other matters mentioned are reasonable and are properly incurred and documented. It may well be the case that the upper limit will not be reached.

THIRD ORDINARY RESOLUTION

That the members hereby approve expenditure by the Club until the next Annual General Meeting for the following:

- a. The reasonable cost of a mobile phone and phone calls for the President, Deputy President and Directors in respect of their duties as President, Deputy President and Directors of the Club;
- b. The reasonable cost of an electronic device (for example a laptop computer, iPad, tablet or other similar device) and an electronic storage device (for example a flash drive or portable hard drive) being made available to directors in respect of their duties as directors of the Club;
- c. The reasonable cost of internet access being provided to the directors in respect of their duties as the directors of the Club.

Notes to Members on Third Ordinary Resolution

1. The Third Ordinary Resolution is to have members approve expenditure by the Club on electronic equipment for directors to use in respect of their duties as directors of the Club
2. Included in the Third Ordinary Resolution is the reasonable cost of:
 - a. A mobile phone (and phone calls) for the President, Deputy President and Directors in respect of their duties;
 - b. An electronic device (laptop, iPad or similar device) and an electronic storage device (flash drive or portable hard drive) being made available to directors in respect of their duties as directors;
 - c. The reasonable cost of internet access being made available to the directors in respect of their duties as directors.
3. The electronic devices will reduce the Club's environmental impact. They significantly reduce the paper used by the Club and enhance communications between Club management and directors.

BY ORDER OF THE BOARD



R A B Snowsill
Company Secretary
18th August 2020

ELECTION OF THE BOARD OF DIRECTORS 2020-2022

In accordance with Article 34(g) of the Club's Articles of Association notice is hereby given that the following Club members have been proposed as nominees for the 2020/2022 election for the Board of Directors.

NAME OF NOMINEE	ADDRESS OF NOMINEE	POSITIONS(S) NOMINATED FOR
GARRY JOHN OWEN	ARTARMON 2064	PRESIDENT
CRAIG D. MURRAY	LANE COVE 2066	DEPUTY PRESIDENT
MARGARET (PEGGY) E. WILTON	LANE COVE 2066	DIRECTOR
MALCOLM J. DIMMOCK	MARSFIELD 2122	DIRECTOR
ROBERT L. McLEOD	BEROWRA HEIGHTS 2082	DIRECTOR
GARRY C. BRIGDEN	LANE COVE 2066	DIRECTOR
WILLIAM (BILL) L. COOMBES	ROZELLE 2039	DIRECTOR
PAUL DO	LINDFIELD 2070	DIRECTOR

R.A.B. Snowsill**Secretary Manager**

Chatswood RSL Club Ltd

28th August 2020

ELECTION OF OFFICE BEARERS / DIRECTORS 2020-2022 VOTING INSTRUCTIONS

The following instructions must be followed to cast a valid vote.

1. A member wishing to vote at the election of Directors shall present his/her 2020 Club Membership Card to the Scrutineer at the Polling Place who will submit that member's details on a computer. The member will then submit his/her vote on that computer.
2. Members must cast their vote by touching the names of the candidates shown on the computer screen in the order of their preference for them. Preferences will automatically appear on the screen - if a mistake is made just touch the reset button to start again. All boxes must be numbered for a valid vote to be cast.
3. **Postal Voting** If a member is for any reason unable to attend at the Polling Place during the period specified in the notification provided for in Article 34 (k)(v)(d), such a member may apply in writing to the Returning Officer for a Ballot Paper. Such application must reach the Returning Officer two weeks prior to the first day for Polling and must be accompanied by a pre-addressed, pre-stamped envelope. Upon receipt of the application and envelope, the Returning Officer shall forward a Ballot Paper in the envelope to the member and shall indicate on his voting list of members the fact that such Ballot Paper has been issued and no further Ballot Paper shall be issued to the member. The Returning Officer shall not be responsible for the non-delivery or any delay in delivery of the Ballot Paper through the post to the member. It shall be the member's responsibility to ensure that the completed Ballot Paper is returned to the Returning Officer no later than the date for closing of the Ballot as provided in Article 34 (k)(v)(a).

Post to: Returning Officer, Chatswood RSL Club
 Elections Australia Pty Ltd
 P.O. Box 329, Roseville NSW 2069

The first day of polling is Thursday, 22 October 2020 and the final day of polling is Sunday, 25 October 2020, between the hours of 11am to 7pm on each day on and between the aforementioned dates and times.

Election of Office Bearers - Directors 2020

In accordance with Article 34 (k) (v) (a) Notice is hereby given that the polling place for the above elections will be in the Victoria Avenue foyer of the Club at 446 Victoria Avenue, Chatswood, on the following dates and times:

Thursday	22nd October, 2020	11:00 am - 7:00 pm
Friday	23rd October, 2020	11:00 am - 7:00 pm
Saturday	24th October, 2020	11:00 am - 7:00 pm
Sunday	25th October, 2020	11:00 am - 7:00 pm

BERNARD (STEVE) GRACE

Returning Officer

Chatswood RSL Club Ltd
28th August 2020

NOMINEES FOR DIRECTORSHIP 2020/2022

The following information on candidates for Club Directorship in 2020-2022 is offered by the candidates.

Garry J. Owen has been a Board member for 23 years and Membership Director from 1997-2004. He has resided in the Chatswood area for the past 46 years and has been a member of Chatswood RSL Club for the past 27 years. Employed by the National Australia Bank for some 37 years, Garry has held various managerial positions in the Sydney C.B.D. and on the lower North Shore. He retired in 2006. Having a keen interest in sport, Garry has been actively involved and held positions with various sporting clubs and has been involved in fund raising and charitable activities. Garry was President of Chatswood RSL Club in 2006 and was Deputy President in 2005 and 2007 - July 2020. Garry was appointed to the role of Club President in August 2020.

Craig Murray was raised in Gordon and now resides with his family at Lane Cove.

Craig first became a member of Chatswood RSL Club 31 years ago, was elected as a director in 2012 and appointed to the position of Deputy President in August 2020.

A NSW police officer for 16 years including 9 years as a police prosecutor, Craig left the police in 2008 as a sergeant and Acting State Licensing Co-ordinator, Legal Services. His primary role was to appear as an advocate throughout NSW in the Licensing Court, and advise and educate licensing officers on law and procedure. Craig was the winner of the prestigious Milne Trophy for public speaking and was a member of the NSW police debating team. He was awarded the National Police Service Medal, The NSW Police Medal and National Medal for long and diligent service, along with the Commissioner's Olympic Citation. Craig holds a Bachelor of Laws, a Bachelor of Policing (Prosecutions) a Graduate Diploma of Legal Practice and is a Justice of the Peace. Throughout his policing career Craig was also the presenter for several internal and external media campaigns relating to gun crime and public safety.

After leaving the police force, Craig was admitted to practice as a lawyer of The Supreme Court of NSW and The High Court of Australia. Craig is now the principal solicitor of his own law firm and is a Law Society of NSW accredited criminal law specialist. Craig has been recognised by The 'Doyle's Guide' as a Leading NSW Lawyer for the past 3 years.

Craig has volunteered at radio 2RPH, reading the news over the air for the visually impaired, and at Radio Bedrock at the Westmead Children's Hospital. Craig was the Vice President and an age manager/official for The Northern Suburbs Little Athletics Club where his children competed.

Craig is a member of the Chatswood RSL Remembrance Day Committee, Dawn Service Committee and the 'Movember' Committee for men's mental health and prostate cancer. Craig is also a member of The Club Director's Institute of Australia and is a member of the Chatswood RSL Social and Recreation Club. Craig was recently appointed as chairman of the Chatswood RSL Club Disciplinary Committee.

Craig is a team player who has a strong track record as a Director of Chatswood RSL Club, monitoring and advising on issues affecting the club whilst promoting the objectives of the club for the benefit of all members.

Margaret (Peggy) E. Wilton has been a member of this Club since 1977 and was a Club Director in 1991/92 and held the position of Assistant Promotions Director in 1994/95. She was involved with netball, both playing and coaching, for many years and is now involved with lawn bowls. Her working career has been with the Electricity Commission and AMP, and she was from 1988 to 1998 employed by Tierney & Partners Pty Ltd, Consulting Civil/Structural Engineers. She was appointed to the Board in January, 1994, and elected in October, 1994. She has been the Promotions Director since 1995 and is retired having been a consultant in a Financial Security Organisation. She is a current Board member elected in 1994 - 2020 consecutively.

Robert L. McLeod Bob currently resides in Berowra Heights and works for S&S Wholesale. Prior to this he lived in Chatswood for some 34 years and has been a member of the Club for that time. For 37 years he worked in the Finance & Administration area of some large corporations, specialising in credit management and was mostly recently employed by Computer Sciences Corporation as a Senior Collections Officer. Previous experience was gained when employed by Fuji Xerox, Mayne Logistics, Avis Australia, General Motors Acceptance Corporation and the ANZ Bank. He has held positions from Credit Controller to National Credit Manager. In these positions, Bob has gained skills in decision making and negotiation. Bob is a keen golfer and lawn bowler and has been involved with Chatz Social Golf Club, Willoughby Legion Bowling Club and Willoughby Park Bowling Club holding various administration positions. Bob was elected to the board of Chatswood RSL Club in 2005 to 2020 consecutively.

Garry Brigden was appointed to Chatswood RSL Club's Board of Directors on 2nd August 2008 and elected in October 2008 for the period to October 2009 and then elected again to 2020. He holds the board position of House Director. Garry is a country boy having been born at Gulgong in the Central Tablelands, but has spent all of his working life in the Sydney metropolitan area. He is a retired public servant having worked for the Department of Defence (Navy) for 36 years. He has 3 children and 5 grandchildren. He has resided in the Lane Cove area for the last 24 years and has been a member of the RSL and Sub-Branch for the last 20. He has been the House Director of the RSL Club and Honorary Secretary of the Sub-branch for the last 12 years

Garry, during his time in the Department of Defence (Navy), reached the higher levels of management within the Naval Support Command based in Sydney. During this time he was involved in decision making at the highest level in the areas of policy formation and implementation, personnel management, financial management and logistic operations. He brings the management attributes and considerable experience associated with these facets of club management to the position of Director.

He was conscripted in 1966 for 2 years and saw service in Vietnam in 1967/68. As a director he would support the current level of support afforded the sub branch and strive to promote the objectives of The Return Services League of Aust. (NSW) Branch.

An active sportsman in his younger years Garry still maintains a sporting interest through golf and bowls. More recently he has been elected as president of the Chatswood RSL Social & Recreation Club, a position he has held for the last 4 years. Catering for all RSL Club members, his and his committee's focus has been on providing suitable group outings for veterans and senior members of the Club properly supervised and conducted in a safe environment.

Malcolm James Dimmock was born in Singleton and educated at Singleton Primary School. He later attended Maitland Boys High School to complete his secondary education. He then joined his father's motor dealership at Gresford, where he spent six years serving his apprenticeship as a motor mechanic.

In 1964 he came to Sydney to live, joining the firm of NOYES BROS PTY LTD, working as a service engineer, this involved assembling new cranes and draglines and servicing cranes, excavators and forklifts.

In 1979 the company sent Malcolm to Japan where he spent two months at the UNIC crane factory and Nissan diesel factory, furthering his knowledge of both products.

In 1982 Malcolm was made service manager of NOYES construction division.

In 1984 NOYES sent Malcolm to the Manitou Forklift Factory in France to study the building of Manitou forklifts. After negotiation between the two companies, Malcolm set up a team to build forklifts in Australia at NOYES St Leonards Workshops. Malcolm stayed with NOYES till the closure of the company in 1994.

He then purchased the UNIC crane parts and set up his own business A & M CRANE SERVICE & PARTS servicing cranes and supplying parts Australia wide.

In 2005 he sold the business, retired and took up bowls at the Willoughby Park Bowling Club.

He was appointed a director of Willoughby Park Bowling Club in 2006 and when the Secretary Manager / Licensee retired in 2008 he took over that position on a voluntary basis until retiring at the end of July 2013. He has a wide knowledge of the club industry,

Malcolm has lived in the Lane Cove / Chatswood area for 50 years. He has two children and five grandchildren. He has been a member of Chatswood RSL Club since 2007.

Malcolm was appointed to the board of Chatswood RSL in 2013 and has been an active member of the board since his appointment.

He has just completed cataloguing the Chatswood RSL Sub-Branch Library of nearly 600 books on computer and producing a hard copy for use in the Library.

He is an Affiliate Member of the Chatswood RSL Sub-Branch.

He is a Committee Member of the Social and Recreation Club where he helps arrange social outings and trips for our senior Club Members.

He has recently moved to Vimiera Village at Marsfield with his wife and after taking up residency has been appointed Chairman of the Resident's Committee. The committee has a very worthwhile cause as it sorts out the concerns of the elderly residents and liaises with management on their behalf.

Bill Coombes was originally an Eastern Suburbs resident who spent over 10 years as a lifeguard with the Maroubra Surf Club and enjoyed winter swimming as a member of the Maroubra Seals Winter Swimming Club. Bill is an accomplished snow skier and has been a Director of the Hus-Ski Lodge Ltd (a ski in/ski out, 12 bed lodge located in Perisher Valley) for over 30 years where he has held the positions of Director, Treasurer, Secretary and President. Bill is also an active committee member of the Ski Lodges Association of Perisher, Smiggins and Guthega, the organisation representing the 88 ski club lodges located in the Perisher Range resorts.

Bill had a long working career with the Australian Department of Defence where he was an acknowledged supply chain specialist ultimately managing a budget of around \$250M annually along with over 200 staff. Bill also enjoyed two postings to the Australian Embassy in Washington DC, where he was responsible for negotiating government to government acquisition and support contracts. After his retirement from Defence, Bill operated his own supply chain consulting company for several years.

Bill has been a member of Chatswood RSL Club for ten years, he is an affiliate member of the Chatswood RSL Sub-Branch and is also a committee member of the Chatswood RSL Social Club. Bill and his wife Cheryl have two sons, the youngest lives in West Ryde and the eldest currently works for an award-winning craft brewery in Canada. Bill and Cheryl continue to enjoy snow skiing which they combine with visiting their eldest son. After living in their house at Hunters Hill for 38 years, Bill and Cheryl downsized recently and now live in Rozelle.

Paul Do is a company director and senior manager with over twenty-five years' experience in insurance and finance in Australia and the Asia Pacific region. More recently he worked with Suncorp, where he had profit and loss responsibilities for workers' compensation, and Insurance Australia Group, where he was responsible for the pricing and financial condition of a number of insurance portfolios. Paul is a director of IBHB Pty Ltd and a former director of NRMA Credit Union. He has lived in Lindfield with his wife and two children for the last 14 years and is passionate about bush walking in the North Shore. Paul brings diversity in his professional experience and background to the Chatswood RSL Club board, and is committed to continuing the strong customer service focus and sustainability of the club. Paul is a Graduate of the Australian Institute of Company Directors and holds a Master of Business Administration and a Bachelor of Economics.